

HIGHLAND LAKES CONDOMINIUM ASSOCIATION SHRUB REMOVAL REQUEST FORM Fall 2021

Deadline for removal requests is **Friday, October 1st.**

All requests must be approved by a Grounds Committee representative and must be submitted in writing to the Clubhouse office. This program will take place during the weeks of October 18 - November 1, 2021. (*weather permitting*).

NAME _____ UNIT # _____

ADDRESS _____

CONTACT NUMBER(S) _____

GENERAL LOCATION OF SHRUB TO BE REMOVED _____

The Association will bear the cost for the removal of the shrub(s) and recommends that the co-owner purchase and plant a replacement shrub or some other attractive landscaping. According to the Co-Owner's Manual, SHRUB REPLACEMENT policy, Co-owners are reimbursed \$10 per shrub, up to two shrubs per year, for replacement of dead or diseased shrubs. Please refer to Co-Owner's Manual for complete details.

PLEASE SEE NEXT PAGE



SHRUB REMOVAL INFORMATION



Because Highland Lakes is 50 years old, many of our shrubs and bushes are overgrown or are in poor condition. It has customarily been the practice that, unless the shrub or bush is dead, the Grounds Committee will not approve its removal. This policy has been modified somewhat, to allow for the removal of overgrown shrubs and bushes or those that are in poor condition. There are conditions to be met however; these conditions are outlined on the Shrub Removal Request Form on the other side of this flyer.



The time established for the fall 2021 Shrub Removal Program is during the weeks of October 19 - November 1.

Requests must be submitted to the Grounds Committee NO LATER THAN October 1, 2021 so that the Committee has ample time to review the request. The Committee has a mail box in the Clubhouse office. Be sure the form is completely filled out.

The Association will bear the cost for the removal of the shrub(s) and recommends that the co-owner purchase and plant a replacement shrub or some other attractive landscaping. The Association will reimburse you up to \$10 toward a new shrub.

If such removal will necessitate a landscape plan, you must submit that plan, along with a Grounds Request, indicating what you are putting in as a replacement and a representative of the Grounds Committee will inspect the planting. Please be aware that this program will only take place during one week in October or November, weather permitting.

Please Note: *Patio shrubs and bushes are not covered for removal; they are the Co-Owner's responsibility. This program only covers the bushes on common grounds.*